



Memo No. COE/UHS/ 2040 /2018

Date : 22.11.2018

URGENT NOTIFICATION

Subject: NOTICE FOR ONLINE FORM FILL UP OF STUDENTS APPEARING FOR 1ST PROF. MBBS SUPPLEMENTARY EXAMINATION, 2018

- Candidates are instructed to fill in the **on-line application form for the 1st Professional MBBS (Supple) 2018 examination positively from 23/11/2018 (11am onwards) to 25/11/2018 (up to 11am).**
- **On line application forms will be available only within the time and date mentioned herein above at the official Online Registration services portal (www.wbuhs.ac.in) of the University.**
- Students are instructed to login through their respective individual credentials received through registered Email ID and fill in all the required fields / submit requisite fees online and take print out of filled up form, which must be submitted to the Principal/Head of the Institution/Nodal person nominated by respective colleges for acknowledgment of the same.
- Principal/Head of the Institution/Nodal person of respective colleges are requested to acknowledge the filled up forms submitted by students for keeping the record of applicants.
- **Admit cards and Attendance sheet will be sent to respective college Principal's official E-mail ID from 24/11/2018 (2pm onwards).**
- **Students who failed to pay examination fees through online portal, are hereby directed to submit requisite fees offline to the respective college authorities for onward transfer to the O/o the CoE, WBUHS.**
- **Principal/Head of the Institution/Nodal person of respective colleges are here by requested to download and handover the Admits cards to respective students against the acknowledged filled up application forms and / or requisite fees.**

THE WEST BENGAL UNIVERSITY OF HEALTH SCIENCES



DD – 36, Sector – 1, Salt Lake, Kolkata 700 064
Official Website: - <http://www.wbuhs.ac.in> ; E-mail: - controller@wbuhs.ac.in /
deputy.controller@wbuhs.ac.in / asst.controller@wbuhs.ac.in
Fax: 2358- 0100

Note:

This is for particular attention to students facing any sort of technical problems to access log in portal and/or discrepancies related to User ID/ Password: You are hereby asked to **log a ticket in help desk for technical assistance (ion.servicedesk@tcs.com).**

- ❖ Students must exercise due caution while filling up online application forms.
- ❖ No change will be permitted by the University for any Filled up Application forms submitted and Admit card generated thereafter.
- ❖ In case of double payment made by any students, fees will be refunded in due course of time through official route.
- ❖ College authorities are requested to display/upload the notification for wide circulation to all concerned.

Controller of Examinations, WBUHS
(In- Charge)

Memo No. COE/UHS/ 2040 /2018

Date : 22.11.2018

Copy forwarded for kind attention and necessary action:

- 1) Principal/HOI/Dean of student affairs of respective colleges,
- 2) Vice Chancellor, WBUHS
- 3) Pro-Vice Chancellor, WBUHS
- 4) Dean, Modern Medicine, WBUHS
- 5) Registrar, WBUHS
- 6) Finance Officer, WBUHS
- 7) Dy. Controller of Examinations
- 8) Dr. Sujishnu Mukherjee, Officer, WBUHS,
- 9) Asst. Controller of Examinations
- 10) Debtaru De, (website uploading), WBUHS
- 11) Guard file

Controller of Examinations, WBUHS
(In- Charge)